

MINUTES
NORTH STAR CHARTER SCHOOL
GOVERNING BOARD
JANUARY 14, 2025
REGULAR MEETING

Chairman Wheeler called the meeting to order at 6:02 pm with roll call. Directors Wheeler, Van Beek, Gregg, and Anderson were in attendance at roll call. Director Balch arrived after roll call at 6:05 pm. Directors Dumas and Huffaker were absent due to scheduling conflicts.

Item E was added to the agenda requiring an amended agenda.

Motion to approve the amended agenda by Director Van Beek. Second by Director Anderson. Vote taken, all in favor. Motion passes.

GOOD NEWS NORTH STAR

Fifth Grade Leadership Presentation

Natasha Franks advisor to the Fifth Grade Leadership program introduced students who are currently part of the Leadership program. This is an inclusive group for all fifth graders to participate in different areas such as technology, activities and classroom support. The students help with promoting the elementary yearbook, taking pictures for the yearbook, help with planning of event weeks such as Red Ribbon and Christmas Spirit week. Upcoming events include a Pet Drive at the end of January and Read Across America. Students are also given opportunities to help tutor younger students. This program is helping the students to grow and gain experience in being leaders and taking charge of their own responsibilities. Ms. Franks is continuing to look for ways that the 5th Grade Leadership can provide additional support to teachers and students.

Building/Admin Report

Justin Durflinger reported on the upcoming prepping for spring testing. Identifying students that are in need of extra support. Shay Davis reported that the teachers appreciated the In-Service Day on January 6th. They were grateful for the extra day to reset and be prepared for the return of the students the following day. An Intervention Teacher from Australia came to visit and observe how North Star provides support for students in the intervention tier. She was overwhelmed by the level of support, organization and culture that she observed.

BOARD BUSINESS

Annual Fund Report

Presentation included in the agenda packet

Joanna O'Donnell presented the results of the recent Fundraiser. The goal was to earn \$120,000 by the end of December 2024 the actual raised amount was \$138,775. Joanna showed a breakdown of the contribution based on the amount and how many donated in that bracket. The

administration and the finance team are considering additional ways to push out the information so that more will donate even in smaller increments. The funding is already being put to use with bids for repairs and proposals from teachers for student experiences. The administration is continuing to look at the needs for the facility such as exterior/interior painting, playground repairs, roof repairs, HVAC and flooring for the Secondary.

No action, no vote taken.

Athletic Sponsors Approval

There are a number of companies that have provided financial donations and the administration would like to recognize these companies by creating banners and signs to be hung in the gym and on the fences around the property. The NSAT is asking for approval from the board to go forward with these companies. The board requested that a (Better Business Bureau) BBB report be run for each company ensuring their good standing.

Motion to approve the North Star sponsors pending a BBB review by Director Van Beek. Second by Director Balch.

Discussion: The board asked if the sponsorship levels will be given to the companies to help them understand the level of donation for type of banner or sign that would be used to represent their company. Joanna clarified that the banners and signs will be used with company names and not necessarily with family names. Vote taken, all in favor. Motion passes.

Internet RFP Approval

Information included in the agenda packet

Due to the nature of the current one-year contract with Lumen, the need to renew the internet provider through the RFP process has started again. Jonathan Gillen is recommending that the board approve a contract with a provider that offers a contract for more than one year. Three companies, Fatbeam, Zayo and Lumen entered into the bidding and provided their proposal of cost and coverage. The RFP committee selected Fatbeam and is asking the board to approve this company. Funds for Learning and legal counsel will review the contract to verify that everything is in order and the required 30% is based on the price and then other considerations are given. The board inquired about the long-term effect to the future boards. Counsel didn't have any concerns as long as there are consideration clause(s) written into the contract.

Motion to approve the recommendation of the North Star administration to enter into a contract with Fatbeam for internet service contingent on approval of the contract terms by North Star legal counsel and a review of the RFP process and scoring by its E-rate contractor, Funds for Learning by Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

25-26 Student Calendar Approval

Calendars included in the agenda packet.

The administration presented the 2025-2026 school calendars for approval from the board. They have added an additional flex day after the winter break.

Motion to approve the Elementary and Secondary calendars as presented by Director Van Beek. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Livingstones Club Approval

A few students have requested to start a Bible Study Club at North Star. The students have followed the creation of a club according to school policy. The club will meet during lunch time in Mrs. Ange's room. At this time only 9-12 grades will be attending. There are three students spearheading the club with expectation of 12-15 students attending the club.

Motion to approve the creating of the Livingstones Club by Director Gregg. Second by Director Anderson. Vote taken, all in favor. Motion passes.

Enrollment/Lottery Number Approval

Information included in the agenda packet.

The proposed number for lottery purposes is 1046.

Motion to approve the enrollment lottery number as presented by Director Balch. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Lottery commissioner Approval

Victor Villegas has agreed to be the lottery commissioner and needs the approval from the board.

Motion to approve Victor Villegas as the Lottery Commissioner by Director Van Beek. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Strategic Planning Update

The Strategic Planning committee is working with three categories: Students are Known, Excellence in Education, Student Life/Culture and parent involvement in how they are focusing marketing projects. Recently a photographer was brought in to capture pictures and videos of North Star. Pictures are being printed and hung throughout the school. The first wave of pictures has been hung in the secondary café. A Social Media campaign will feature a new video during the 10 weeks of Lottery. The first video went live and has already had 10,000 views.

No action, no vote.

Policy Committee

Joanna guided the board through the different policies and how the services of the ISBA is helping to update the required policies. The expected procedure: 1. ISBA will send Joanna a draft of first required policies, policies unique to North Star will also be addressed first. 2. Committee will review at the monthly meeting and will bring it to the Board for First Read. Having the option to approve and suspend the Second Read. Or give concerns and then the committee and ISBA will look to address the concerns. 3. Second reading with clean and redline copy for Board review. 4. Approved policies are added to the current policy manual and updated online. The Board is encouraged to read over the proposed policies before each First Read and to ask questions to the policy committee prior to Board Meeting.

Policy 3265 Student Owned Electronic Communication Devices

Cell phones are not allowed in the classrooms. Teachers are excited to have this policy/procedure be introduced to the Secondary students and how it is bringing better learning environment for students and the involvement of students has improved; especially helpful in the Middle School grades.

Motion to suspend the Second Reading for Policy 3265 by Director Van Beek. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Motion to approve Policy 3265 for Electronic Device by Director Anderson. Second by Director Balch. Vote taken, all in favor. Motion passes.

Policy 2400 Special Education

Current policy was approved in March 2024, adding a new hyperlink for the State Department of Education manual.

Motion to suspend the Second Reading for Policy 2400 by Director Balch. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Motion to adopt Policy 2400 by Director Gregg. Second by Director Anderson. Vote taken, all in favor. Motion passes.

Policy 1300 Charter School Policy

Current policy was approved in November 2024, the policy number is being changed.

Motion to suspend Second Reading of Policy 1300 by Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

Motion to adopt policy 1300 by Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

Policy 1500 Board Meetings

Policy that explains board meeting procedures according to Idaho Code.

Motion to suspend Second Read of Policy 1500 by Director Van Beek. Second by Director Gregg. Vote taken, all in favor. Motion passes.

Motion to adopt Policy 1500 Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

Background 1500 B (1) Board Meeting Operating Procedures

The Board completed the First Read and would like to research item 16; asking for best practice and updating of North Star Bylaws. This background will be reviewed again at the next board meeting for approval.

No vote taken on Background 1500

Procedure 1500-P (1) Board Meetings

Motion to suspend the Second Reading of Policy 1500 P1 by Director Van Beek. Second by Director Balch. Vote taken, all in favor. Motion passes.

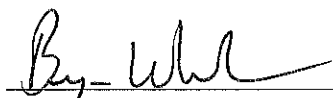
Motion to approve Policy 1500 P1 by Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

CONSENT AGENDA

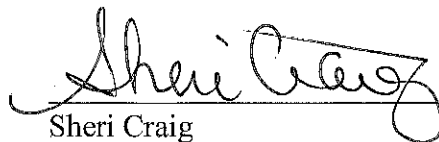
Discussion regarding the payment of the MS basketball coaches. Joanna clarified the question.

Motion to approve the Consent Agenda by Director Balch. Second by Director Van Beek. Vote taken, all in favor. Motion passes.

Motion to adjourn at 8:08 pm by Director Balch. Second by Director Gregg. Vote taken, all in favor. Motion passes.



Bryan Wheeler
Chairman of the Board



Sheri Craig
Clerk of the Board